

MODIFICATION OF CHILD SUPPORT

THE FOLLOWING FORMS ARE TO BE USED WHEN FILING FOR A MODIFICATION OF AN EXISTING CHILD SUPPORT ORDER

- 12.928 Cover Sheet for Family Court Cases
- 12.905 (b) Supplemental Petition to Modify Child Support
- 12.902 (b) Family Law Financial Affidavit (Short Form) (Income less than \$50,000 annually) or
- 12.902 (c) Family Law Financial Affidavit (Income \$50,000 or more annually)
- 12.902 (e) Child Support Guideline Worksheet
- 12.993 (b) Final Judgment Modifying Child Support

Copies of the above-referenced forms can be obtained on the Internet at www.flcourts.org - Self Help Center - Family Law Forms or purchase these forms from the Family Law Clerks office.

1. Prepare paperwork.
2. File with Clerk.
3. Ask Clerk to prepare summons and attach copies of paperwork.
4. Sheriff to serve other party or Department of Revenue, if they are involved in your child support case.
5. The respondent has 20 days from the date of service to answer your petition.
6. When the respondent answers you may request the Family Law Clerk to send the file to the Judge's office for referral to the General Magistrate.
7. If the respondent does not answer your petition after 20 days from the date of service you may file a Motion for Default with the Family Law clerk (forms 12.922(a) and (b)).

It is your responsibility as a self-represented litigant to move the case through the system by following these steps.